

# Apprenticeships

## Who needs to be registered?

Any apprentice who will be performing on-site work is required to be registered as a restricted worker under the *Plumbers, Gas Fitters & Electricians Act 1995*.

## Am I eligible for an apprentice registration?

A person is entitled to obtain a restricted worker registration if they are a registered apprentice under a Contract of Training.

## How do I apply?

Regulation and Contract Management (RCM) will advise CBS when you register as an apprentice and we will email and SMS you instructions to have your photograph taken.

- **You will be provided with a photo capture form to have your photo taken. Take this photo capture form to a location listed on the form with your 100 points of ID.**

Once this occurs we will issue you a yellow "Apprentice" registration card. There is no fee for an apprentice registration, which will be issued for the duration of your apprenticeship allowing sufficient time to "upgrade" at the end of your apprenticeship.

## What happens when I complete my apprenticeship?

RCM will advise CBS when you successfully complete your apprenticeship and we will email you a link to a pre-populated application to vary the conditions of your registration. Around this time you will also receive a notice from our office advising you to renew the registration for a period of three years.

If you are thinking of applying for a contractor licence after finishing your apprenticeship, refer to the information for contractors available on the Contractor Guidelines.

## What information do I need to provide to upgrade my registration?

### Fees

The application fee specified on the PGE Workers Registration information sheet.

### Evidence you meet the qualification requirements

RCM will supply us with confirmation that you have completed your apprenticeship, however plumbers and gas fitters may be required to supply evidence of completing specific units of competency to ensure they get the right registration conditions.

## For more information

Email	Website	Phone	In person
occupational@sa.gov.au	<a href="http://www.cbs.sa.gov.au">www.cbs.sa.gov.au</a>	Ph: 131 882	Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000