

# Business criteria

## Contractors: companies and individuals

*Building Work Contractors Act 1995*  
*Plumbers Gas Fitters and Electricians Act 1995*  
*Security and Investigation Industry Act 1995*

To meet the business knowledge and experience requirements to be granted a Contractor's licence (builder, plumber, gas fitter, electrician), or a Security/Investigation Agent's licence, you, a director if a body corporate, must meet one of the options below.

Copies must be submitted as original documents are not returned.

If you believe you have equivalent knowledge, you can have this assessed by contacting any Registered Training Organisation that delivers an approved qualification and seek Recognition of Prior Learning for that qualification.

### Option 1

Currently hold a contractor licence under the *Building Work Contractors Act 1995*, *Plumbers, Gas Fitters and Electricians Act 1995* or *Security and Investigation Industry Act 1995*, which authorises you to carry on business as a sole trader or as a sole director.

**or**

The applicant has previously held an occupational licence (in relation to the Acts above) which authorised them to carry on business in South Australia. This licence may have been cancelled or surrendered. **Consumer and Business Services may require additional information or the full business criteria.**

**or**

Hold a current equivalent interstate occupational licence in the same jurisdiction as the South Australian licence.

### Option 2

Successful completion in one unit from category (A) **and** one from category (B) issued by a Registered Training Organisation:

- |     |            |   |
|-----|------------|---|
| (A) | BSBSMB401A | Establish legal and risk management requirements of small business or |
|     | BSBSMB401  | Establish legal and risk management requirements of small business.   |

#### **Additional options for Builders, Plumbers, Gas Fitters and Electricians ONLY**

*BCGBC4009A*      *Apply legal requirements to building and construction projects*  
 or

*CPCBC4009A*      *Apply legal requirements to building and construction projects*  
 or

*CPCBC4009B*      *Apply legal requirements to building and construction projects*

**and**

- |     |            |                                      |
|-----|------------|--------------------------------------|
| (B) | BSBSMB402A | Plan small business finances or      |
|     | BSBSMB402  | Plan small business finances or      |
|     | BSBSMB406A | Manage small business finances or    |
|     | BSBSMB406  | Manage small business finances or    |
|     | BSBSBM404A | Undertake small business planning or |
|     | BSBSBM404  | Undertake small business planning    |

### Option 3

Successful completion of one of the following two units issued by a Registered Training Organisation:

- |            |                                       |
|------------|---------------------------------------|
| PRSSM507A  | Develop and implement a business plan |
| <b>or</b>  |                                       |
| BSBMGT617A | Develop and implement a business plan |

### Option 4

Successful completion of a business, economics or accounting related Degree or Diploma from Australia or New Zealand. You must also provide a transcript of completed subjects showing evidence of completed competencies related to the practical aspects of running a business demonstrating sufficient financial and legal knowledge in particular. Please note, Certificate IV's are not accepted.

### Option 5

Successful completion of these four modules from the Certificate IV in Small Business Management:

- Cost profit breakeven
- Business finance
- Ownership structures and
- Business law

### Option 6

The applicant is a company listed on the Australian Stock Exchange or a subsidiary of a listed company.

### Option 7 (for Builders, Plumbers, Gasfitters & Electricians ONLY)

One of the following approved qualifications:

- Contractors Management Program Certificate IV
- Diploma in Building - with academic record
- Certificate IV in Building - with academic record
- Business Management for Building 1 (AQF4) & Business Management for Building 2 (AQF5) - with academic record

A contractor licence is dependent upon specific modules completed of the above courses. For details of the specified modules and sections please contact Consumer and Business Services.

**Option 8 (for Builders, Plumbers, Gasfitters, Electricians ONLY)**

Successful completion of a Bachelor of Construction Management & Economics degree.

**Registered Training Organisations**

Below is a list of some Registered Training Organisations known to be offering one or more of the approved qualifications:

TAFE SA - 1800 882 661

TAFE SA (Adelaide Metro) - 0477 381 850

Housing Industry Association - (08) 8340 5900

Master Builders Association - (08) 8211 7466

Peer VEET - (08) 8348 1200

Training Prospects - (08) 8287 2566

BRACE (Education Training & Employment) - (08) 8440 2404

North East Vocational College - (08) 8397 9500

ATEC (Adelaide Training & Employment Centre) - 1300 112 832

Flexible Construction Training & Assessment (FCTA) - (08) 8367 5615

NHA Australia - (08) 8351 8507

PCD Training - (08) 8232 1870

Contractor Licence Business Criteria (CLBC) – 0413 925 880 or 0418 853 579

**For more information**

Email	Website	Phone	In person
<a href="mailto:occupational@sa.gov.au">occupational@sa.gov.au</a>	<a href="http://www.cbs.sa.gov.au">www.cbs.sa.gov.au</a>	Ph: 131 882	Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000