

Liquor Licensing Act 1997

# Application for a Conversion from a Club Licence to a Limited Club Licence

For assistance with completing this application form please contact CBS by phone on 8226 8655 or by email at applications@agd.sa.gov.au. Further information is also available from the CBS website at [www.cbs.sa.gov.au](http://www.cbs.sa.gov.au).

**In Person at:**  
 Consumer and Business Services  
 Customer Service Centre  
 91 Grenfell Street  
 Adelaide SA 5000

**By Mail to:**  
 Consumer and Business Services  
 Customer Service Centre  
 GPO Box 2169  
 Adelaide SA 5001

**By Email at:**  
 applications@agd.sa.gov.au

## Part A – Applicant

<b>1. Name of Applicant</b>	
<b>2. Contact details (business hours) for Enquiries Relating to this Application</b>	Full name _____ Telephone _____ Mobile _____ Email _____

## Part B – Licensed Premises Details

<b>3. Premises (Trading) Name</b>									
<b>4. Licence Number</b>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 30px;">5</td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> <td style="width: 30px;"></td> </tr> </table>	5							
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<b>5. Premises Address</b>	Street Number. _____ Street _____ Suburb/town _____ Postcode _____								
<b>6. Contact Details for the Service of Notices</b> <i>(Where information, such as the licence and correspondence will be sent)</i>	<input type="checkbox"/> <b>As Above</b> <i>(if not same as the premises address, please complete details below)</i> Postal Address _____ Suburb/Town _____ Postcode _____ Email _____								
<b>7. Exemption from Responsible Person Requirements being sought</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes <i>(please complete an Application for exemption from Responsible Person Requirements)</i>								

## Part D – Applicant’s Signature

<b>Licensee (or Licensee’s Representative) Signature</b>	_____ Date / /
<b>Print Name</b>	



A *limited club licence* is a licence that is, by agreement between the club and the licensing authority, granted on the following conditions:

- the club will not, during the currency of the licence, hold a gaming machine licence;
- the club will not sell or supply liquor under the licence except for consumption on the club premises by—
  - a member of the club; or
  - a guest of a member who is also present on the club premises;
- a member of the club will not be permitted by the club to have more than 5 guests on the club premises at any one time (or a lesser number determined by the licensing authority)
- the club will keep the Commissioner informed of any changes to the composition of the committee of management of the club and will provide the information required by the Commissioner (in the form required by the Commissioner) about the members of the committee of management

**Part C – Committee Persons**

	Name	Position Held	Address	Postcode	Telephone Number	M / F	Date of Birth DD/MM/YY
1							
2							
3							
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