

Information for sporting clubs – Licensing for finals series

June 2023

Consumer and Business Services (CBS) is aware that many sporting clubs need to apply for short term licenses each year to accommodate larger crowds through finals series. Due to the nature of this period these licenses are usually sought at short notice.

To assist clubs CBS will now consider whether a club's permanent licence can be varied to allow them to trade with larger crowds during these periods. This would mean that a short term licence wouldn't be required.

If your application is approved, your club licence will be varied to allow you to have a higher capacity during the finals series of your relevant competition. It is likely that certain conditions will become effective during these times, similar to the conditions you would see on a short term licence, such as a requirement to have security present or restrictions on the use of glassware.

Eligibility

This type of variation will only be available to sporting clubs, and will only apply for the finals series of the relevant competition which the club is a part of.

Process

An eligible club will need to lodge an application to vary their licence conditions

through CBS' online portal, [LGO](#). On the application form they will need to provide:

- the name of the relevant competition(s) the club is involved in
- what capacity you are seeking during the finals series
- how you intend to sell liquor during the finals series (e.g. glass, cans etc.)
- what security, if any, you intend to provide during the finals series (this may be a ratio depending on how many people are present, or a minimum number).

There will be a one-off application fee to lodge the application.

Once your application is lodged, it will be assessed by CBS. Should CBS require more information you will be contacted by your case manager.

Please note it may take up to 4 weeks for your application to be processed.

Licensed Area

You should review your licensed plan to ensure the red line goes around the entire area where patrons will be consuming liquor during these games.

If you need to change the red line on your plan you will need to lodge an application to redefine your licensed area through CBS' online portal, [LGO](#).

Council

You should liaise with your local council, prior to lodging your application, about how you propose to trade during your finals series to ensure you will not be breaching any planning related rules and regulations.

CBS will require written evidence that your local council supports your application.

Further information

For any queries relating to liquor licensing, or lodging your application, please contact CBS on 131 882 or liquorandgaming@sa.gov.au.