

Security and Investigation Industry Act 1995

## Personal Information Declaration

### Security licensing (Strictly confidential)

Please answer all questions, or processing of your application may be a delayed. If you have any questions contact Consumer and Business Services on 131 882 or email [occupational@sa.gov.au](mailto:occupational@sa.gov.au).

Please note that your responses will be checked by law enforcement agencies. If it is found that you have failed to disclose information required, or have provided false or misleading information in your application, you may be subject to criminal prosecution, disciplinary action and/or licence cancellation.

|  |       |                  |               |
|--|-------|------------------|---------------|
| Family name  | _____ | Other names      | _____         |
| Residential address  | _____ |                  |               |
| Service address  | _____ |                  |               |
| Home phone   | _____ | Mobile           | _____         |
| Work phone   | _____ | Email            | _____         |
| Date of birth  | _____ | Sex              | Male / Female |
| Any other names you are known by (birth, married, alias, changed legally):   |       |                  |               |
| _____  |       |                  |               |
| Town of birth  | _____ | Country of birth | _____         |
| If you are an Australian citizen:  |       |                  |               |
| Have you resided overseas in the past two years? <b>Yes / No</b>   |       |                  |               |
| If <b>Yes</b> , you must provide a National Police Certificate from all countries where you have resided (excluding Australia) within the last 2 years |       |                  |               |
| If you were not born in Australia, please complete the following:  |       |                  |               |
| Are you an Australian citizen? <b>Yes / No</b>   |       |                  |               |
| If <b>Yes</b> , list your Australian Passport number, or Certificate number _____  |       |                  |               |
| If <b>No</b> , complete the Non-Australian citizens section below.   |       |                  |               |

#### Non-Australian citizens

Do you currently reside in Australia?

**Yes / No** (please circle one)

If **No**

You must provide, with this form, a National Police Certificate from the country in which you reside (no older than 12 months from date of application).

If **Yes**

Have you resided in Australia for less than 2 years from the date of your application?

**Yes / No** (please circle one)

If **Yes**, you must provide a photocopy of your passport with this form. You will also need to provide a National Police Certificate from all countries where you have resided (excluding Australia) within the last 2 years.

Note: All overseas police certificates must be translated into English.



**Spouse / partner parents / step parents** (If deceased provide name only)

| Family name | Given name | Address | Date of birth |
|-------------|------------|---------|---------------|
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |

**Spouse / partner brothers or sisters / step-brothers or sisters / half-brothers or sisters** (If deceased provide name only)

| Family name | Given name | Address | Date of birth |
|-------------|------------|---------|---------------|
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |

**Children - 18 years or older only** (If deceased provide name only)

| Family name | Given name | Address | Date of birth |
|-------------|------------|---------|---------------|
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |

**Any other person who resides with you and is not listed above** (exclude a person under the age of 18)

| Family name | Given name | Address | Date of birth |
|-------------|------------|---------|---------------|
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |
|             |            |         |               |

**Employment and business details**

Current employment details

| Date | Employer | Occupation |
|------|----------|------------|
|      |          |            |
|      |          |            |
|      |          |            |

Are you currently, or have you in the last 5 years operated a business in partnership and/or been a director of a company (other than a company listed on the stock exchange)?

**Yes / No** (please circle one) If **Yes**, give details

| Date | Name of business | Name of partners |
|------|------------------|------------------|
|      |                  |                  |
|      |                  |                  |
|      |                  |                  |

**Failure to declare information is an offence** – You are responsible for completing this form accurately. Contact the SAPOL Licensing and Enforcement branch on (08) 7322 3342 for assistance.

**Offence history**

You **must** answer each question either **Yes or No**

Have you ever **attended court**, been **charged**, or **reported** for any offence either in Australia or overseas (include **all** offences committed before the age of 18, traffic offences and spent convictions)?

Note: Expiation notices are not included here - refer to the next question

**Yes / No** (please circle one) If **Yes**, give details

| Date | State | Offence | Outcome |
|------|-------|---------|---------|
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |

Have you ever been issued with any type of expiation notice in Australia (e.g. minor traffic, drug, shop lifting, tobacco, liquor, environment notice)?

**Yes / No** (please circle one) If **Yes**, give details

| Date | State | Offence |
|------|-------|---------|
|      |       |         |
|      |       |         |
|      |       |         |
|      |       |         |
|      |       |         |

Have you been charged or reported for any offences that have not yet been before court, or are currently before court?

**Yes / No** (please circle one) If **Yes**, give details

| Date | State | Offence | Outcome |
|------|-------|---------|---------|
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |
|      |       |         |         |

Have you been disciplined, fined or disqualified by any Tribunal, Board or other Authority (e.g. Business Licensing) in this State, other State or Territory or Country?

**Yes / No** (please circle one) If **Yes**, state the offence and the date it occurred

|  |
|--|
|  |
|  |
|  |
|  |



## Authority

|    |                          |
|----|--------------------------|
| I  | _____                    |
|    | (full name of applicant) |
| of | _____                    |
|    | (current address)        |

hereby consent to the release of full details of any person and any other relevant information that any Australian State/Federal/Territories Police or Law Enforcement Agency may have in its possession with reference to me. This includes any convictions imposed on me that are spent or rehabilitated (however described) under State/Territory/Federal legislation. I acknowledge without this consent being provided, spent or rehabilitated convictions within certain States may not be disclosed.

South Australia Police (SAPOL) will release all findings of guilt, all proven court outcomes, including offences for which a 'without conviction' was recorded, expiation notices and any other information relevant to the assessment of your application. The information is released in accordance with SA legislation.

Offences from other States/Territories will be released in accordance with their specific spent conviction and rehabilitation legislation policies.

**I authorise** the Commissioner for Consumer Affairs to make any enquiries that may be relevant to determine the application.

|                        |                   |
|------------------------|-------------------|
| <b>Signature</b> _____ | <b>Date</b> _____ |
|------------------------|-------------------|

**I understand that it is an offence to make a false or deliberately misleading statement or omission in support of an application.**

A person must not make a statement that is false or misleading in a material particular (whether by reason of the inclusion or omission of any particular) in any information provided, or record kept, under the *Security and Investigation Industry Act 1995*. Maximum penalty - \$10,000.