

Application for Suspension of a licence for an underage function

Customer Service Centre
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For assistance with this application, please contact the Customer Service Centre

NOTE: This application should be lodged at least 14 days before the underage function

1.	Name of current licensee (applicant)	<input style="width: 100%; height: 30px;" type="text"/>								
2.	Contact details for enquiries	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Name:</td> </tr> <tr> <td>Phone:</td> <td>Mobile:</td> </tr> <tr> <td>Fax:</td> <td>Email:</td> </tr> </table>	Name:		Phone:	Mobile:	Fax:	Email:		
Name:										
Phone:	Mobile:									
Fax:	Email:									
3.	Premises business (trading) name	<input style="width: 100%; height: 30px;" type="text"/>								
4.	Licence number	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px;">5</td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table>	5							
5										
5.	Address of premises	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>No:</td> <td>Street:</td> </tr> <tr> <td>Suburb/Town:</td> <td>Postcode:</td> </tr> <tr> <td>Daytime Phone No:</td> <td>Fax:</td> </tr> </table>	No:	Street:	Suburb/Town:	Postcode:	Daytime Phone No:	Fax:		
No:	Street:									
Suburb/Town:	Postcode:									
Daytime Phone No:	Fax:									
6.	Postal address (where information will be sent) If this is the same as the address of premises please write 'as above'	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>No:</td> <td>Street:</td> </tr> <tr> <td>Suburb/Town:</td> <td>Postcode:</td> </tr> </table>	No:	Street:	Suburb/Town:	Postcode:				
No:	Street:									
Suburb/Town:	Postcode:									
7.	Dates and times for the suspension of the liquor licence Note: The suspension should include a period before and after the event to enable minors to come and go while the licence is not operating	<p>From: (time) _____ am/pm on (date) ____/____/____</p> <p>To: (time) _____ am/pm on (date) ____/____/____ (inclusive)</p>								

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8. **Details if the suspension does not include all of the premises**
(i.e. areas sought)

9. **Details in relation to number of minors expected, age group etc.**

10. **Details of security**

Number of licensed security staff and measures to be taken by staff during the event to ensure safety of patrons

11. **Details of promotion and promoter of event.** Enclose copy of advertising material if available

12. **Any other arrangements to be undertaken to ensure the safety of patrons under the code of conduct for unlicensed (underage) functions**

13. **Have local police views been sought?**

Yes (go to question 14)

No (skip question 14)

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14. Please provide views of local police

15. Do the premises have a gaming machine licence? Yes (go to question 16) No (skip questions 16 and 17)

16. Is the gaming machine licence to be suspended? Yes (skip question 17) No (go to question 17)

17. What provisions will be undertaken so minors do not enter the gaming area?

I hereby undertake to follow the *Code of Conduct for Unlicensed (Underage) Functions* (attached):

Applicant's signature: Date