

Co-Operative Fee Schedule

Effective 1 July 2025

The fees are Goods and Services Tax (GST) exempt and therefore a tax invoice will not be issued unless requested. Some fees are subject to late fees and all fees are subject to change.

Fees for Commonly Lodged Forms		
Application form	Act reference	Fee
Co-operative Name – Rules and Formation Disclosure Statement Application	26(1)(b)(ii)	\$488.00
Co-operative Name – Approve a Change	224	\$61.00
Co-operative Change of Details (address and officers)	226(4)	Nil
Fee for Late Lodgement: <ul style="list-style-type: none"> • Within first 28 days after due date • After first 28 days after due date 		\$70.00 \$222.00
Register an Existing Corporation (draft formation statement not required)	31(b)(ii)	\$245.00
Register an Existing Corporation (draft formation statement required)	31(b)(ii)	\$488.00
Certificate of Registration – Request a Duplicate	37(b)(ii)	\$61.00
Rule Amendments – Apply for Prior Approval	60	\$121.00
Rule Amendment – Other than Pre-Approved	63(2)	\$19.10
Fee for Late Lodgement: <ul style="list-style-type: none"> • Within first 28 days after due date • After first 28 days after due date 		\$70.00 \$222.00
Rule Amendment – Certificate of Registration	63(4)	\$61.00
Annual Report <ul style="list-style-type: none"> • Large Co-operative • Small Co-operative 	289 293	\$121.00 \$121.00
Fee for Late Lodgement: <ul style="list-style-type: none"> • Within first 28 days after due date • After first 28 days after due 		\$70.00 \$222.00
Merge Co-operatives – Application	398(1)	\$488.00
Transfer of Engagements – Application	398(1)	\$488.00
Inspection of Co-operative Register	601(1)(a)	\$34.75
Inspection of Co-operative Documents	601(1)(b)	\$34.75
Extract from Co-Operatives Register <ul style="list-style-type: none"> • First Page • Each Additional Page 	601(1)(c)	\$7.85 \$2.15
Certified Copy of Document <ul style="list-style-type: none"> • First Page • Each Additional Page 	601(1)(d)	\$34.75 \$2.15
Document that may be Inspected <ul style="list-style-type: none"> • First Page • Each Additional Page 	601(1)(e)	\$7.85 \$2.15
Small Co-operative Declaration for a Financial Year	Reg 1.4(5)	\$346.00