

Bond lodgement

Residential Parks Act 2007

Checklist

ALL sections to be completed. Missing information will result in bond lodgement delays.

Use BLOCK LETTERS and blue/black pen.

Park owners/operators must lodge this form within 7 calendar days of receipt of bond.

If the resident does not sign this form, the bond must still be lodged within the required timeframe.

The bond amount cannot exceed 4 weeks rent.

If there are more than 2 tenants/residents complete an additional form.

Make cheques payable to the *Residential Tenancies Fund*.

This form can be submitted by post or online at
www.cbs.sa.gov.au/contact

Bond number (office use only)

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This bond is for:
(please tick or cross the relevant box)

☐

Site tenancy

☐

Tenancy (both site and dwelling)

☐

Increase existing bond

Park and site rental details

Name of residential park			
Site number	Street number	Street name	
Suburb			Postcode
Certificate of title number			Folio number
Weekly rental amount \$			Amount of bond being lodged \$
Tenancy commencement date / /			Date bond received by park owner / /

Resident 1

First name(s)		Surname
Date of birth	Mobile/daytime phone number	Email address

Resident 2 (if applicable)

First name(s)		Surname
Date of birth	Mobile/daytime phone number	Email address

Park owner/operator

First name(s)		Surname
Date of birth	Mobile/daytime phone number	Email address

Signatures

Resident 1	Date / /
Resident 2	Date / /
Park owner/operator	Date / /

Direct Debit Request (DDR)

THIS IS A ONCE-OFF AUTHORITY ONLY

Please use **BLOCK LETTERS**

(First names and surname)	
I / We	<input type="text"/>
authorise CBS – Tenancies, APCA User ID Number 079565 , to debit this amount \$	<input type="text"/>
from my/our account for the purpose of bond lodgement in respect of the rental site at	
(Address – including site number)	(Postcode)
<input type="text"/>	<input type="text"/>

Details of the account to be debited

All account details must be supplied

Note: The bank account details must match the parties of the bond. We cannot withdraw money from a third party account.

Name of financial institution

Name of account holder

BSB (This **must** be 6 digits)

<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Account number (Up to 9 digits)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Account holder signature

Date / /

DDR service agreement for individuals can be viewed at www.sa.gov.au/tenancy/privaterentalforms