

# Reducing Your Liquor Licensing Annual Fees

*Information about how to reduce your annual liquor licensing fees.*

## Annual liquor licensing fees

To avoid paying late fees, you must pay your annual liquor licensing fees by **30 June 2021**.

To pay your annual fee invoice, please log into LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal> where you can also find copies of earlier invoices, download receipts and manage your licence.

Other payment methods can also be found on your invoice.

## Reduction of fees—COVID-19

The South Australian Government has announced additional support for liquor licence holders affected by COVID-19, with reductions to annual liquor licensing fees of up to fifty percent for those licensees who received a JobKeeper payment either for themselves, or one or more employees, any time between 4 January and 28 March 2021.

To be eligible for the reduction, you must apply by **30 June 2021**.

To apply for the reduction, please visit <https://www.cbs.sa.gov.au/campaigns/liquor-licensing-fee-waivers-2021-22>.

## Payment arrangements

If you are not eligible for the COVID-19 reduction, but your business has suffered significant financial hardship, you may be eligible for an extension to pay your annual fees in two separate instalments (50% by 30 June 2021 and the balance by 31 December 2021). To be eligible for this concession:

- > your annual fees must be greater than \$1,000; and
- > you will have paid your first instalment on time, i.e. by 30 June 2021; and
- > you will need to demonstrate that your turnover for the period 1 March to 2 May 2021 was more than 30% less than the corresponding period in 2019.

Other exceptional circumstances may be considered.

To make an application, please send through your submission with evidence to [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au) by **30 June 2021**.

## Other ways to reduce your fees

In 2019 a new fee structure was introduced which struck a balance between supporting South Australia's vibrant hospitality industry and protecting the public by encouraging a safe drinking culture. The revised fee structure focusses on minimising risk for excessive consumption in areas and circumstances of higher risks. The calculation of annual licence fees is based on:

- > licence category
- > capacity allowed in the licensed premises
- > trading hours
- > high risk activities
- > high risk locations
- > sale of liquor for consumption off the licensed premises
- > event and transport endorsements.

More information about the new fee structure and how to calculate your annual fees can be found in the information sheet, 'Liquor Licensing Annual Fee Information'.

## Capacity loading

Licences which authorises capacities greater than 200 patrons (800 for club licences) are subject to a capacity loading. Licensees may choose to apply to reduce the capacity on their licence in order to reduce their annual liquor licensing fees.

Applications to reduce the capacity of a licensed premises are free and can be made through LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal>. To be eligible for a fee reduction, applications must be received by **30 June 2021**.

## Trading hours risk fee

Premises that are licensed to sell or supply liquor past 2am are subject to a trading hours risk fee. Licensees may choose to reduce their trading hours in order to reduce their annual liquor licensing fees.

Applications to reduce the trading hours of a licensed premises are free and can be made through LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal>. To be eligible for a fee reduction, applications must be received by **30 June 2021**.

## High risk activity fee

Premises that are authorised to conduct prescribed entertainment on their licensed premises, being entertainment of a sexually explicit nature, boxing or martial arts events, are subject to a high risk activity fee. Licensees may choose to remove that authorisation in order to reduce their annual liquor licensing fees.

Applications to remove authorisations from a licence can be made through LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal>. To be eligible for a fee reduction, applications must be received by **30 June 2021**.

## Bottle shop fee

This fee applies to general and hotel licences only. Premises that are authorised to sell liquor from a bottle shop attract a bottle shop fee. A bottle shop is a specific area of a licensed premises which is dedicated primarily to the selling of packaged liquor and includes facilities commonly known as bottle shops, drive-ins or drive through bottle shops, but does not include the sale of packaged liquor across the bar. If your premises does not have a bottle shop, you may choose to apply to remove the authorisation from your licence in order to reduce your annual liquor licensing fees.

Applications to remove the bottle shop authorisation are free and can be made through LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal>. To be eligible for a fee reduction, applications must be received by **30 June 2021**.

## Endorsement fees

This fee applies to club licences and liquor production and sales licences only. Premises that have six or more event and/or transport endorsements on their licence are subject to endorsement fees. Licensees may choose to remove endorsements from their licence in order to reduce their annual liquor licensing fees.

Applications to remove endorsements from a licence are free and can be made through LGO by visiting <https://www.cbs.sa.gov.au/liquor-portal>. To be eligible

for a fee reduction, applications must be received by **30 June 2021**.

## Contact us

If you require any further information, or you have any queries, please do not hesitate to contact us at [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au).