

Building Work Contractors Act 1995

Approval of Nominated Supervisor

Building work contractors; companies and individuals

Every building work contractor, individual or company, must have a registered building work Supervisor to properly supervise their work and ensure that it meets required standards.

A contractor undertaking plumbing, gas fitting or electrical work may nominate a registered Plumbing, Gas Fitting or Electrical Worker.

If you do not have an approved Supervisor in place for more than 28 days, your licence is suspended. This form must be accompanied by an application fee of \$144.00.

There are penalties for making a false or misleading statement in this application.

A maximum penalty of \$10,000 applies.

By lodging this application you are authorising the Commissioner for Consumer Affairs to make any inquiries necessary to determine this application.

Section 1: Details of Contractor

Licence Number:	BLD _____	Client ID:	_____
Contractor Name:	_____		
Street Address:	_____		
Postal Address:	_____		
Contact Phone No:	_____	Email:	_____

Electronic Contact Consent

(If you do not complete this section, information will be sent to your postal address)

- I would like to receive licensing information including all licence renewals, reminders and final notices by email. I would also like to receive renewal reminders by SMS.
- I would like to receive above information by post.

Section 2: Details of Nominated Supervisor

Registration Number:	BLD / PGE _____	Client ID:	_____
Full Name:	_____		

Note: If the nominated Supervisor does not hold a Supervisors registration with our office, they are not eligible to be nominated. If an application for a Supervisor registration has been submitted to our office write "application pending" in the registration number



Section 3: Particulars for approval of registered Supervisor

What building work will be supervised by the Supervisor?

If the contractor is a company, is the nominated Supervisor a director of the company? **YES / NO**

Is the nominated Supervisor an employee of the contractor? **YES / NO**

If NO, please explain how the work will be supervised:

Section 4: Particulars for removal of nominated Supervisor(s)

Do you wish to remove a current nominated Supervisor? **YES / NO**

If YES, please list the nominated Supervisor(s) you wish to remove:

BLD / PGE _____ Full Name: _____

BLD / PGE _____ Full Name: _____

BLD / PGE _____ Full Name: _____

BLD / PGE _____ Full Name: _____

Section 5: Signature of Applicant

I solemnly declare that I have read the Building Work Contractors Act 1995 and regulations and understand my legal obligations if the Contractor's Licence is granted and that the contents of this application form and any attachments are true and correct. I understand that providing false or misleading information is an offence under section 48 of the Building Work Contractors Act 1995. I authorise the Commissioner for Consumer Affairs to make any enquiries necessary for the purpose of determining this application.

Name: _____
 (Full name of individual applicant contractor or company director/secretary)

Signature: _____ **Date:** _____

Section 6: Statement by Supervisor

Name: _____
 (Full name of nominated Supervisor)

Signature: _____ **Date:** _____

Where to lodge this Form?

Post	Electronically	More information
GPO Box 1719 ADELAIDE SA 5001	Email all documents to: occupational@sa.gov.au	www.cbs.sa.gov.au Ph: 131 882

CREDIT CARD PAYMENT AUTHORISATION

For more information

Post	Electronically	More information
GPO Box 1719 ADELAIDE SA 5001	Email all documents to: occupational@sa.gov.au	www.cbs.sa.gov.au Ph: 131 882

Please ensure that this credit card authorisation is securely attached to your application or renewal form.

Credit Card Payments

I hereby authorise the Commissioner for Consumer Affairs to debit my **Visa** or **MasterCard** for the amount of \$ _____. For the purpose of:

- Application for a licence
- Renewal of a licence
- Other (please specify)

Name: _____ (as it appears on the card)

Signature: _____ **Date:** _____

Phone: _____

Credit card number

□ □ □ □ □	□ □	□ □ □ □ □ □	□ □ / □ □
			Expiry date

The portion below this line will be destroyed after the payment has been processed

□ □ □ □ □	□ □	□ □ □ □
		CCV

The use of the credit card CVV for 'card not present' transactions has been mandated by the Department of Treasury and Finance. The CVV code appears as the three digit number on the reverse side of your credit card. Cheques or money orders should be made out to the Commissioner for Consumer Affairs. No GST is applicable for fees and charges.