

Business criteria

Contractors: companies and individuals

Building Work Contractors Act 1995

To meet the business knowledge and experience requirements to be granted a contractor licence the applicant or in the case of a body corporate, a director, must meet one of the options below.

If you believe you have equivalent knowledge, you can have this assessed by contacting any Registered Training Organisation that delivers an approved qualification and seek Recognition of Prior Learning for that qualification.

PART 1 - GENERAL RESIDENTIAL BUILDING WORK

From 1 October 2020 applicants for building work contractor licences that include one or more of the following standard conditions (or similar non-standard conditions) will be required to undertake additional study:

- Any building work
- Additions
- Additions Ltd to residential National Construction Code Class 1 & 10
- Alterations
- Alterations & renovations
- Residential building work Ltd to National Construction Code Class 1 & 10
- Transportable building construction and installation

If you are applying for a contractor licence which **DOES NOT** include any of the conditions above (e.g. trade/specified or commercial building work), please refer to **Part 2 - Specified and other General Building Work**.

Option 1

Successful completion of the following units of competency issued by a Registered Training Organisation:

1. *BSBSMB421* Manage small business finances; or
BSBSMB402 Plan small business finances; or
BSBSMB404 Undertake small business planning;
and
2. *CPCBC4009B* Apply legal requirements to building and construction projects; or
BSBSMB401 Establish legal and risk management requirements of small business;
and
3. *CPCBC4007A* Plan building or construction work;
4. *CPCBC4004A* Identify and produce estimated costs for building and construction projects;
5. *CPCBC4003A* Select and prepare a construction contract;
6. *CPCBC4024A* Resolve Business Disputes.

Option 2

Currently holds a building work contractor licence or plumbing, gas fitting or electrical contractor licence **and** has successfully completed the following units of competency (See Option 7 if the current licence already includes equivalent work)

1. *CPCBC4007A* Plan building or construction work;
2. *CPCBC4004A* Identify and produce estimated costs for building and construction projects;
3. *CPCBC4003A* Select and prepare a construction contract;
4. *CPCBC4024A* Resolve Business Disputes.

Option 3

Successful completion of a business, economics or accounting related degree or diploma from Australia or New Zealand, which includes completed competencies demonstrating sufficient financial and legal knowledge and has successfully completed the following units of competency:

1. CPCCBC4007A Plan building or construction work;
2. CPCCBC4004A Identify and produce estimated costs for building and construction projects;
3. CPCCBC4003A Select and prepare a construction contract;
4. CPCCBC4024A Resolve Business Disputes.

Option 4

Successful completion of Bachelor of Built Environment issued by the University of South Australia.

Option 5

Successful completion of a Bachelor of Construction Management & Economics degree.

Option 6

The applicant is a company listed on the Australian Stock Exchange or a subsidiary of a listed company.

Option 7

Currently hold a contractor licence under the *Building Work Contractors Act 1995* that already includes one or more of the standard residential conditions.

Option 8

Held a contractor licence, within the past 12 months, under the *Building Work Contractors Act 1995* that included one or more of the standard residential conditions.

Option 9

Hold a current interstate contractor licence that includes one or more of the standard residential conditions (or equivalent).

Option 10

One of the following approved qualifications:

- Contractors Management Program Certificate IV
- Diploma in Building - with academic record
- Certificate IV in Building - with academic record
- Business Management for Building 1 (AQF4) & Business Management for Building 2 (AQF5) - with academic record

A contractor licence is dependent upon specific modules completed of the above courses. For details of the specified modules and sections, please contact Consumer and Business Services.

PART 2 - SPECIFIED AND OTHER GENERAL BUILDING WORK

Option 1

Currently hold a contractor licence under the *Building Work Contractors Act 1995*, *Plumbers, Gas Fitters and Electricians Act 1995* or *Security and Investigation Industry Act 1995*, which authorises you to carry on business as a sole trader or as a sole director.

Option 2

The applicant has previously held an occupational licence (in relation to the Acts above) which authorised them to carry on business in South Australia. This licence may have been cancelled or surrendered. **Consumer and Business Services may require additional information or the full business criteria.**

Option 3

Hold a current equivalent interstate occupational licence in the same jurisdiction as the South Australian licence.

Option 4

Successful completion in one unit from category (A) **and** one from category (B) issued by a Registered Training Organisation:

- (A) *BSBSMB401A* Establish legal and risk management requirements of small business; or
BSBSMB401 Establish legal and risk management requirements of small business.

Additional options for Builders, Plumbers, Gas Fitters and Electricians ONLY

BCGBC4009A Apply legal requirements to building and construction projects; or
CPCBC4009A Apply legal requirements to building and construction projects; or
CPCBC4009B Apply legal requirements to building and construction projects.

and

- (B) *BSBSMB402A* Plan small business finances; or
BSBSMB402 Plan small business finances; or
BSBSMB406A Manage small business finances; or
BSBSMB406 Manage small business finances; or
BSBSMB421 Manage small business finances; or
BSBSMB404A Undertake small business planning; or
BSBSMB404 Undertake small business planning.

Option 5

Successful completion of one of the following two units issued by a Registered Training Organisation:

PRSSM507A Develop and implement a business plan

or

BSBMGT617A Develop and implement a business plan

Option 6

Successful completion of the Contractors Licensing Course from Master Builders Association SA, comprising:

- Unit 1 – Legal Requirements and the Building and Construction Industry
- Unit 2 – Managing Small Business Finance in the Building and Construction Industry

Note: these units are non-AQF qualifications and as such may only be recognised in South Australia.

Option 7

Successful completion of a business, economics or accounting related Degree or Diploma from Australia or New Zealand. You must also provide a transcript of completed subjects showing evidence of completed competencies related to the practical aspects of running a business demonstrating sufficient financial and legal knowledge in particular. Please note, Certificate IV's are not accepted.

Option 8

Successful completion of Bachelor of Built Environment issued by the University of South Australia.

Option 9

Successful completion of following four modules from the Certificate IV in Small Business Management:

- Cost profit breakeven
- Business finance
- Ownership structures
- Business law

Option 10

The applicant is a company listed on the Australian Stock Exchange or a subsidiary of a listed company.

Option 11

One of the following approved qualifications:

- Contractors Management Program Certificate IV
- Diploma in Building - with academic record
- Certificate IV in Building - with academic record
- Business Management for Building 1 (AQF4) & Business Management for Building 2 (AQF5) - with academic record

A contractor licence is dependent upon specific modules completed of the above courses. For details of the specified modules and sections, please contact Consumer and Business Services.

Option 12

Successful completion of a Bachelor of Construction Management & Economics degree.

Registered Training Organisations

Below is a list of some Training Organisations known to be offering one or more of the approved qualifications:

- TAFE SA - 1800 882 661
- TAFE SA (Adelaide Metro) - 0477 732 457
- BRACE Education and Training - (08) 8440 2404
- Housing Industry Association - (08) 8340 5900
- North East Vocational College - (08) 8397 9500
- Flexible Construction Training & Assessment (FCTA) - (08) 8367 5615
- NHA Australia - 0481 818 507
- Master Builders Association SA (MBA course option only) - 08 8211 7466
- PCD Training - 1300 797 123
- Stay Safe Industry Training (Queensland) - 1300 748 338
- Accredited Online Training – 1300 726 634

Email	Website	Phone	In person
occupational@sa.gov.au	www.cbs.sa.gov.au	Ph: 131 882	Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000