

# Bookmakers and Bookmaker Agents

## Guidelines for Applicants

### Who needs to be licensed?

#### Bookmaker

A bookmaker is a person whose job is to take bets at race meetings (and other venues) in South Australia. They may engage a bookmaker's agent to work with them, or on behalf of them.

#### Bookmaker Agent

A bookmaker agent is a person who assists a licensed bookmaker in the business of taking bets where the bookmaker has a permit to conduct their business. If they are at all times *working under the direction and supervision* of the licensed bookmaker, they do not need be licensed.

If the bookmaker agent works on behalf of the licensed bookmaker, not under direction or supervision, they must be licensed.(eg, they attend a race meeting on behalf of a bookmaker, or are located in an area of the race course that differs from the licensed bookmaker).

A bookmaker, or licensed Agent, should be conversant with the Bookmakers Licensing Rules, which are available from Consumer and Business Services. [www.cbs.sa.gov.au](http://www.cbs.sa.gov.au)

### How do I apply?

Complete an application form and forward it, necessary attachments and payment to Consumer and Business Services.

All applications need to be printed, signed and submitted with the appropriate supporting documentation. If you are applying to be a bookmaker, you will be required to attend an interview.

### What information may I need to provide with my application form?

- Fees**  
As listed below.
- Personal Information Declaration Form**  
Refer to the second page of the Application form to consider whether you are required to submit this form.
- Fingerprinting instructions**  
Refer to the second page of the Application form to consider whether you are required to submit this form.
- Passport photo**  
To be attached to the application and the finger printing instructions (if required).
- Deed of undertaking/Security undertaking**  
This document is required if you are wish to be licenced as a Bookmaker. You do not need this if you are to be licensed as an agent.

### Fee schedule

Fees and charges effective 1 July 2018

No GST is applicable - our ABN is 15 088 976 178

### Application fees

	Application Fee	Annual fees
Registration as a bookmaker	\$258.00	\$169.00
Registration as a bookmakers agent	\$49.50	\$49.50

Cheques should be made payable to the Commissioner for Consumer Affairs.

Credit cards accepted are: Visa and MasterCard. Eftpos facilities are available at our Customer Service Centre

**Please note:** All fees & charges are subject to change without notice and are usually adjusted each financial year.

### For more information

Email	Website	Phone	In person
<a href="mailto:cbsgamblingservices@sa.gov.au">cbsgamblingservices@sa.gov.au</a>	<a href="http://www.cbs.sa.gov.au">www.cbs.sa.gov.au</a>	Ph: 08 8204 9966	Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000

## Additional Requirements

Please check the table below for any additional requirements which will form part of your application

Current approval or licence type (If unsure of status, please call (08) 8226 8655)	Licence Sought in this application	Additional Requirements
Never approved under the <i>Authorised Betting Operations Act</i> , <i>Liquor Licensing Act</i> , <i>Gaming Machines Act</i> or <i>Casino Act</i>	Bookmaker Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• Fingerprinting Form</li> <li>• Security Undertaking</li> <li>• Interview</li> <li>• Two Photos</li> </ul>
	Agent Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• Fingerprinting Form</li> <li>• Two Photos</li> </ul>
Currently licensed under the <i>Authorised Betting Operations Act</i>	Bookmaker Renewal	<ul style="list-style-type: none"> <li>• One Photo</li> </ul>
	Agent Renewal	<ul style="list-style-type: none"> <li>• One Photo</li> </ul>
Previously licensed under the <i>Authorised Betting Operations Act</i> BUT less than six months since last licence expired	Bookmaker Licence	<ul style="list-style-type: none"> <li>• Statutory Declaration</li> <li>• One Photo</li> </ul>
	Agent Licence	<ul style="list-style-type: none"> <li>• Statutory Declaration</li> <li>• One Photo</li> </ul>
Currently licensed under the <i>Authorised Betting Operations Act</i> as an agent	Bookmaker Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• Security Undertaking</li> <li>• Interview</li> </ul>
Currently approved under the <i>Gaming Machines Act</i> or <i>Casino Act</i>	Bookmaker Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• Security Undertaking</li> <li>• Interview</li> <li>• One Photo</li> </ul>
	Agent Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• One Photo</li> </ul>
Previously licensed under the <i>Authorised Betting Operations Act</i> BUT over six months since last licence expired	Bookmaker Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• Security Undertaking</li> <li>• Interview</li> <li>• One Photo</li> </ul>
	Agent Licence	<ul style="list-style-type: none"> <li>• Personal Information Declaration Form</li> <li>• One Photo</li> </ul>