

*Liquor Licensing Act 1997 and Gaming Machines Act 1992*

# Liquor and gaming licensing applications

## Submitting a plan – lodgement guide

Plans of the licensed premises must accompany most applications, including applications for:

- > the **grant of a licence**, except short term and packaged liquor sales licences which are limited to the sale of liquor by direct sales transactions only
- > the **removal of a licence**, except packaged liquor sales licences which are limited to the sale of liquor by direct sales transactions only
- > the **redefinition** of a licensed area
- > the **alteration** of a licensed area
- > changes to a **gaming** area, and
- > **prescribed entertainment**.

Some other applications may also require a plan to be submitted – refer to [sa.gov.au](http://sa.gov.au) for more information.

## Plan requirements

You must lodge two copies of the plan with your application:

- > one unmarked plan in black and white
- > one plan outlined in colour in accordance with the below table (where the colour is relevant to your application).

Plans must contain the following:

- > for indoor areas, the floor plan(s) of the premises; and
- > for outdoor areas, site plans will be accepted.

If you are applying for a licence for only a part of a premises, you need to indicate which area of the premises you are wishing to be licensed. An example of this can be found on the following page.

## Required colours

Area on plan	Outline colour
Licensed area(s)	RED LINE
Gaming area(s)	PURPLE LINE
Out of bounds to minors	ORANGE LINE
Prescribed entertainment	BLUE LINE
Collective outlet	GREEN LINE



## Conveyances

When applying for a licence for a conveyance, including a bus, boat or other form of transportation, you are still required to comply with the plan requirements.

### Example plans

## Further information

If you have further questions about submitting a liquor licensing plan visit [www.sa.gov.au](http://www.sa.gov.au) or email [liquorandgaming@sa.gov.au](mailto:liquorandgaming@sa.gov.au).

You can also call the licensing authority on 131 882.

